



ALAMEDA RECREATION AND PARK DEPARTMENT  
2226 Santa Clara Avenue, Alameda, CA 94501 · (510) 747-7529  
[www.cityofalamedaca.gov/recreation/](http://www.cityofalamedaca.gov/recreation/)

## **COLLEGE OF ALAMEDA**

## **HARDBALL FIELD USE POLICY**

### **For Resident Non-Profit Groups and Schools**

1. Field is for games only; no practices.
2. Field will only be available for use from February 1 through August 31. Field will be available on **Easter Sunday, Memorial Day and Independence Day** at a one-time field preparation charge of \$46 per day.
3. Field preparation will be completed by Alameda Recreation and Park Department Staff only.
4. The volunteer option will not apply to College Of Alameda Field. Field use will be limited to a total of eight (8) games per week from Sunday to Saturday. Tournament schedules must be approved by the Recreation and Parks.
5. Scheduling for organized resident leagues (75% Alameda residents) will take place according to the following time line:
  - January - Alameda, Encinal and St. Joseph Notre Dame High Schools. Alameda Babe Ruth 13-15 years old, Residents Groups Ages 18-22 and similar groups, Submittal of roster verifying residency.
  - May - Alameda Babe Ruth 16-18 years old, American Legion, Resident Groups Ages 18-22 or similar organizations. Submittal of rosters verifying residency.
6. All requests must be made in person at the Alameda Recreation and Park Department, 2226 Santa Clara Avenue, Alameda, during regular business hours.
7. Half of fees must be paid for when permit is issued and the remaining balance will be due at the middle of the season. All fees must be paid in the Alameda Recreation and Park Department. Cash, personal check (make payable to ARPD), VISA or MasterCard, cashier's check and money order are acceptable.
8. Permits will be issued to adults (21 years and over).
9. Any banners or signs must be approved by the Recreation and Park Department prior to installation and banners or signs must be removed at the end of the permit time. Nails, tacks, staples, electrical tape or marring materials are not to be used on any City property.
10. **Alcoholic beverages are NOT allowed in any City field (City Ordinance No. 2463).**
11. The City of Alameda, Alameda Recreation and Park Department and Peralta Community College District assume no legal responsibility for personal injuries, thefts or losses of private property while on or using City fields. Each organization and group should provide their own personal liability insurance where injuries, thefts or losses might occur. The manager or tournament director is responsible for notifying all participants of this fact.

(over)

12. User Groups are responsible for clean up. Events that result in excessive clean-ups will be charged for the time for clean up.
13. Certain uses may have special insurance requirements. Priorities for field use are outlined below:

CLASSIFICATION	PRIORITY	RATE
Alameda Recreation and Park Department Sponsored Event	1	No Fee
Inter-Scholastic Games & Tournaments	2	<u>Must pay to have field lined:</u> \$50 Weekends
Resident Youth Groups (Minimum of 75% residents) Games & Tournaments serving participants ages 16-18	3	<u>Must pay to have field lined:</u> \$50 Weekends
Resident Youth Groups (Minimum of 75% residents) Games & Tournaments serving participants ages 13-15	4	<u>Must pay to have field lined:</u> \$50 Weekends
Resident Groups Minimum 75% to 100% Residents - Ages 18-22	5	Weekday and Weekend Rental Fee: \$10 per hour rental fee
Resident Groups Minimum 50% to 74% Residents – Ages 18-22	6	Weekday and Weekend Rental Fee: \$15 per hour rental fee
Resident Groups Minimum 49% and Below Residents – Ages 18-22	7	Weekday and Weekend Rental Fee: \$30 per hour rental fee

- Teams may not start games before 10:00 am.
- Teams may not be on field before 9:00 am.
- Insurance and team roster must be submitted 7 working days in advance.

February 29, 2012